



PRE-CONSTRUCTION CHECKLIST

FOR CONSTRUCTION SITE OWNERS/OPERATORS & CONTRACTORS

Date: _____ Site: _____

Owner's Name: _____ Company Name: _____

Owner's Address: _____

Owner's Email: _____ Owner's Telephone #: _____

General Contractor: _____ Main Contact: _____

GC's Address: _____

GC's Email: _____ GC's Telephone #: _____

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| 1. SWPPP and Qualified Inspection reports to be posted onsite and accessible: Note Location of SWPPP: _____ Inspector Name: _____ | |
| 2. Obtain Signed Contractor Certifications | |
| 3. Obtain Copies of NYS Endorsed 4- Hour ESC Training Card | |
| 4. Once a week inspection required by a Qualified Inspector, if soil disturbances areas are < 5 acres/ Twice a week inspection required, if soil disturbances are > 5 acres | |
| 5. Submit for approval a written Notice of Inspection Frequency Reduction to the Town's Code Enforcement Officer prior to reducing inspections | |
| 6. Twice a week inspection required by a Qualified Inspector, if site discharges to a 303(d) | |
| 7. 5 Acre Waiver Letter Received | |
| 8. SPHO Determination Letter Received | |
| 9. Install and maintain stabilized construction entrance(s) | |
| 10. Remove sediment from streets and paved areas as needed | |
| 11. Install perimeter controls | |
| 12. Install interior erosion and sediment controls as per plan (as grading permits) | |
| 13. Maintain erosion and sediment controls | |
| 14. Install a designated concrete truck washout area with liner. Install a minimum of 100 feet from drainage swales, storm drain inlets, wetlands, streams and other surface waters | |
| 15. Utilize dust control as needed | |
| 16. Stabilize soils not worked in 7 days (>5 acres) or 14 days (<5 acres). Seeding should occur within 24 hours of final grading to minimize the need for scarification | |
| 17. Stabilize inactive stockpiles, install silt fence at downslope perimeter | |
| 18. Utilize winter stabilization as needed between November 15 th - April 1 st , (2 tons per acre of straw with seed, 4 tons of straw if seed is not applied) | |
| 19. Other: | |